

## Application for occupation of public space / Temporary traffic regulation

For organisational reasons, it is imperative to return this form to us at least 8 working days before the start of the works.

### Information on the applicant

Private individual      Company      Association

Last Name:

First Name:

If applicable: Name of company / association:

VAT No.:

Peppol No.:

No. & Street:

Postcode:      L-

Town:

Privat phone:

Prof.phone:

E-mail:

### Reason for regulation\*

No parking (C,18) 

Road closed (C,2a) 

Occupation of the pavement / roadway

Other:

### Occupation\*

of the pavement

of the roadway, road permit:

of the parking lane

### Reason\*

Delivery, moving out, moving in

Fixed/mobile crane

Installation: skip / container / elevator

Scaffold

Material storage, mobile toilet

Trench

Concrete pump

Other:

\* Please tick at least one box

## Application of regulation

### Location of application

Name and surname of the property owner:

No. & Street:

Postcode:      L-

Town:

## Application area (please fill in at least one of the 3 boxes)

Length and width	Area	Number of parking spaces
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## Duration of application

For one day:	For 24 hours		
on	between	and	hours.
For several days:	For 24 hours		
from	between	and	hours.
to			

## The applicant declares to be in possession of

A building permit	Reference number:
A work declaration	Reference number:

## To be added in case of a construction site / road closure

### The conditions for granting are as follows:

#### Documents to be attached:

1. Road permit (if occupation of the roadway)
2. Site plan indicating the boundaries of the site with measurements and a secured pedestrian crossing with a width of 1.20 metres
3. Information letter in advance for residents affected by the works

The rates fixed by the municipal council on 17.03.2015 apply to the installation of the signs:

#### Article 1

##### 2. Flat-rate services

2.1. Installation of road signs in the case of moving, construction site or for-profit event by a non-local association.

- 1<sup>st</sup> day: 50,-€
- each additional day: 10,-€

This form should be returned to **Commune de Steinfort - B.P. 42 - L-8401 STEINFORT** or [ordre.public@steinfort.lu](mailto:ordre.public@steinfort.lu). Do not hesitate, if necessary, to ask for further forms or additional information at 39 93 13-1.

I, the undersigned, declare that the information provided on this form is accurate.



Place & date:



Formulaire en FR



Formular auf DE

Signature

The information collected in this application form is necessary in order to proceed with your request for the "Application for occupation of public space / Temporary traffic regulation".

These personal data are subject to a computerised data treatment which is necessary in the context of your request. Only the municipality of Steinfort will have access to this information. The data you provide will be kept for the necessary period in order to fulfil the above-mentioned purposes or as long as required by law.

In accordance with the Regulation (EC) 2016/679 on the processing of personal data and on the free movement of such data, you have the right to access, rectify, erase or request the restriction of the processing of your data. You have the right to object to the processing of your personal data, the right to dereference of your data and the right to challenge a decision resulting from an automated process.

You also have the right to lodge a complaint with the National Commission for Data Protection (CNPD), if you believe that the processing of your data does not comply with the law. To exercise your rights provided by the law or to withdraw your consent to the processing of your personal information, please contact the Data Protection Officer of the municipality of Steinfort by e-mail to: [dpo@steinfort.lu](mailto:dpo@steinfort.lu), or by post to:

DPO - Commune de Steinfort 4, Square Patton L-8443 Steinfort.

By filling in and returning this form, you consent to the use of your personal data for the purpose of your application for a "Application for occupation of public space / Temporary traffic regulation".